

Minutes of the meeting of the Lower Heyford Parish Council held on

18th July 2019 at 7.00 pm in the Church

Present: Ric Rowles (RF), Emily Daly (ED), Chris Cox (CC), Sarah Varney (SV), Chris Cox (CC)

Members of the public : Denise Ball

In attendance: Cathy Fleet, Clerk

07/19.01 Apologies: Apologies had been received from Bruce Eggeling and JJ Macnamara

In the absence of JJ, Ric Fowles chaired the meeting.

07.19.02 Declarations of Interest : There were no declarations of interest

07.19.03 Minutes of the last meeting held on 18th June 2019 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

07.19.04 Public Participation

Denise Ball wished to discuss the planning application 19/01157/F

07.19.05 Clerk's Report and actions from previous meeting

NO	ACTION	Update	To be Actioned by :
05.19.06	BE to see if David Irvine is interested in being co-opted as a councillor	David Irvine is unable to commit to being a councillor at present CF to provide advert for councillor for noticeboard/website	BE CF
05.19.13	BE to progress purchase of two noticeboards and obtain permission from the owner of Skylark Cottage to put it on the wall.	Skylark Cottage owners have no objection. No response from The Bell - RF to follow up	RF

07.19.06 Highways/Footpaths

BE had emailed all councillors regarding a vehicle from Expression Events clearly flouting the routing agreement travelling on Station Road to Heyford Park. **ED will write to Dorchester to complain.**
The results of the recent traffic survey have been received. CC to analyse results

07.19.07 Meetings

ED had attended the MCNP Forum meeting and reported that the Plan has been 'made' and adopted by CDC.

- The Forum has met with planning officers at CDC to familiarise them with the plan.

- All parish councillors are to have a summary document of the Plan. There will be a workshop with Steeple Aston PC in September to familiarise parish councillors on MCNP policies. Peter Stoddart will produce a protocol to help councillors consider the impact of the MCNP on planning applications.
- The Oxfordshire Neighbourhood Plans Alliance (ONPA) has been formed to give a voice at District, County and National levels. It hopes to be represented on the Oxfordshire Growth Board.
- MCNP is commissioning a Housing needs Survey for extra care homes possibly funded by Dorchester

RF will attend the CoM AGM on Sunday

07.19.08 Phone Box

The phone is now in working order and the door to the box has been repaired. A decision will be made at the next meeting whether to adopt the box or not.

07.19.09 Mobile phone signal

In order to gain enough evidence to make formal complaints, it was suggested that all councillors should compare coverage provided by the service providers' Coverage Checker with actual coverage for the various networks throughout the village and report back

07.19.10 Areas of responsibility

Item deferred to September meeting

07.19.11 Review of Standing Orders, Financial Regs and Risk Assessment

Item deferred to September meeting

07.19.12 Playground

Nothing to report

07.19.13 Communications

CC reported that a test website www.dev.heyford.info is now online. CC was concerned about the number of documents on the website and suggested the use of google drive for archive storage.

CF to find out how long documents are required to be visible on the website.

CC to set up Google Drive

07.19.14 Planning

The following planning documents had been received :

Applications

19/01157/F 3-5 South Street, Caulcott

This was studied in detail and it was decided that ED would consult Peter Stoddart and draft a response for CF to submit to CDC on behalf of the PC.

19/01187/F 7 Church Lane

No objection

Decisions

19/00650/F School House, 11 Market Square - **Approved**

07.19.15 Finance - The following accounts were approved for payment

Payee	Detail	Amount	Cheque No
TP Jones	payroll	54.90	BACS
Cathy Fleet	clerk expenses	10.74	BACS

Date of next meetings :

19th September, 17th October, 21st November

Dates in RED are fixed dates , those in BLACK may be cancelled if no urgent business

Signed Date

ACTION LIST SUMMARY

NO	ACTION	To be Actioned by :
05.19.06	CF to provide advert for councillor for noticeboards/website/Valley news	CF
05.19.13	RF will speak to the landlord of The Bell regarding the siting of the new noticeboard	RF
07.19.06	ED will write to Dorchester to complain about Expression Events vehicle flouting routing agreement	ED
07.19.09	All to compare mobile phone Coverage Checker data with actual coverage	All
07.19.13	CF to find out how long documents are required to be visible on the website. CC to set up Google Drive	CF CC
07.19.14	ED to draft response to Planning application 19/01157/F for CF to submit to CDC	ED/CF