

Minutes of the meeting of the Lower Heyford Parish Council held on

Thursday 17th March 2016 at 7.00 pm in the Church

Present: - Mr Macnamara (JJ) (Chair), Mrs. Ball (DB) (Vice Chair), Mr Mortimore (CM) , Mr. Egging (BE) , Mr. Thompson (LT), Mrs Turner (PT), Mrs Turner

Members of the public : HH Mr. T. Corrie, Mr. T Hendry, Mr. A Humberstone

In attendance: Cathy Fleet, Clerk

01.03.16 Apologies: Apologies had been received from Mr. Dare (business meeting)

02.03.16 Declarations of Interest : there were no declarations of interest

03.03.16 Minutes of the last meeting held on 18th February 2016 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

04.03.16 Public Participation . Members of the public wished to discuss Planning application 15/01967/F which is going to appeal. Mr. Hendry explained that he is opposing the appeal as the proposal significantly affects him and his family's enjoyment of their land and that the site of the proposed new dwelling has been changed from the original application which could allow for future development. He was seeking the backing of the parish council in his objections which have been sent to the Inspectorate by Huw Mellor, a specialist who he has engaged and which have been copied to the parish council. It was **RESOLVED** that the parish council should support the views of Huw Mellor and that the Clerk should write to the Inspectorate confirming this as soon as possible.

ACTION : Clerk to write to Inspectorate in support of Mr. Hendry's opposition to the appeal of Planning Application 15/01967/F

05.03.16 Clerk's Report

- Awaiting quote from Graham Mortimore re seat in Market Square
- Awaiting quote from Bob Bickley
- Ivy at Bowls Club has been cleared by Roger Bowen. Sharon Keen is new Secretary and has provided info for website
- Grass cutting contract sent to Mark Probbitts
- Statutory pension requirements updated
- Info sent to Graham Wilson for website

CM to chase Graham Mortimore for report on the seat in Market Square.

ACTION : CM

Clerk has thanked Roger Bowen but it should be noted that the PC appreciate that he responded so swiftly in clearing the ivy.

06.03.16 Actions from previous meeting

NO	ACTION	Actioned by
01.16.04	Clerk to contact Graham Mortimore to obtain quote for repairing seat on Market Square <input type="checkbox"/> ✓	CF
07.02.16	BE to identify specialist Highways consultant	BE
	Clerk to contact Bob Bickley re weed spraying ✓	CF
	Clerk to contact Roger Bowen re overgrowth of ivy at bowls clu ✓ ✓	CF
08.02.16	JJ to draft a paper for submission to CDC re MCNP	JJ

07.03.16 Highways/Footpaths

BE reported that he has so far been unsuccessful in identifying a suitable Highways consultant but is continuing to pursue options. **ACTION ; BE**
An email had been received from an individual trading as A Clear Sign offering to clean road signs, BE to obtain quotes from him. **ACTION : BE**
Discussions took place regarding the siting of SID and it was decided that BE should obtain a quote for installing a pole on which to fix SID in Caulcott **ACTION : BE**

Clerk had sent the grasscutting contract to Mark Probbits (MP) who had responded saying that his quote was originally based on 10 cuts per annum and that he would have to charge an additional £80 per cut if only 3 cuts are required. It was felt that an additional £80 per cut was excessive and Clerk to speak to MP asking for a quote based on 4 cuts. **ACTION : Clerk to obtain new quote from MP**

Paul Stoddart had organised a very successful Litterblitz throughout the villages - thanks were expressed to him.

08.03.16 MCNP

Martin Lipson (ML) representing the MCNP Forum had attended the meeting to provide an update and explain in detail the purpose of the Forum and the necessity of a Neighbourhood Plan. He explained that the new legislation of 2012 had created a statutory role for a new level of planning and that the Mid Cherwell plan is the largest in the country, second only to Cumbria which has a group of 17 villages forming a plan. MCNP comprises 11 villages working with Dorchester Living and the Upper Heyford Residents Association. The CDC Local Plan was signed off last year but there is now a new threat as a result of Oxford City Council being unable to provide the housing required. The purpose of the MCNP is to protect villages from unwanted development and provide the requirement for housing on the Upper Heyford site which is owned by Dorchester. The Plan will be submitted to CDC in February 2017 and there will be referendum in all parishes with residents being asked to vote for or against the plan. Prior to the referendum the Inspector will need to see that there has been community engagement and therefore it is important for parish councils to engage with as many members of the community as possible to ensure that everyone is fully informed prior to the referendum. Most of the 11 parishes have already held public meetings and will hold further meetings in June and ML was keen that Lower Heyford becomes more involved and engages with its residents. JJ replied that whilst the parish council is fully supportive of the plan and the work of the Forum engagement with residents is difficult to organise due to lack of resources. It was suggested by LT that a stall at the May Fair could be arranged and ML said he would help provide anything required e.g. banners, stands etc. and he also said that as a result of recent village meetings some 1500 comments from around 400 people were received and are being collated for inclusion in the plan with the top issues being Development, loss of character of the area, increase in traffic, affordable housing, public transport and health and leisure facilities. It is hoped that the draft plan will be available around May/June. JJ thanked ML for this presentation.

09.03.16 Meetings - No meetings had been attended

10.03.16 Playground

PT reported that an email had been received from TOE2 regarding grant funding for the playground which had not been followed up. It transpires that the letter was not received as it was sent to the wrong person (i.e. not LHPC) and that sufficient planting has been done in the playground and as no further planting is required the offer of grant funding will not be pursued.

11.03.16 Planning

The following planning applications had been received :

16/00036/TCA 20 Bromeswell Close treework - **APPROVED**

16/00046/TCA treework at St Mary's church

15/01967/F New dwelling on land to the rear of May House - **APPEAL**

15/00046//TPO The Beech House treework - **APPROVED**

12.03.16 Correspondence

Letter re Commemorative medals for Queens 90th birthday - dealt with by JJ

Letter rec'd from Pensions regulator - dealt with by Clerk

Letter rec'd re Independent Parish Remuneration Panel - dealt with by Clerk

11.15.13 Finance - The following accounts were approved for payment

Payee	Detail	Amount	Cheque No
Mortimore Electrical	Fitting Defibrillators	168.00	500346
OALC	Subs	133.07	500347
CDC	Dog bins	96.10	500349
Cathy Fleet	Clerk expenses	52.72	500350
MCNP	membership fee	241.00	500351

The meeting closed at 8.35pm

Date of next meeting : 21st April 2016

Signed Mr J J Macnamara Date

ACTION LIST SUMMARY

NO	ACTION	To be Actioned by :
04.03.16	Clerk to write to Inspectorate in support of Mr. Hendry's opposition to the appeal of Planning Application 15/01967/F	CF
05.03.16	CM to chase Graham Mortimore regarding seat in Market Square	CM
07.03.16	BE to identify Highways consultant	BE
	BE to obtain quota from A Clear Sign	BE
	BE to obtain quote for installing pole for SID	BE
	Clerk to obtain further quote from Mark Probbits re grasscutting	CF