

## Minutes of the meeting of the Lower Heyford Parish Council held on

Thursday 18th February 2016 at 7.00 pm in the Church

Present: - Mr Macnamara (JJ) (Chair), Mrs. Ball (DB) (Vice Chair), Mr Mortimore (CM) , Mr. Eggeling (BE) , Mr. Thompson (LT), Mr. Dare (DD)

Members of the public :

In attendance: Cathy Fleet, Clerk

**01.02.16** Apologies: No apologies had been received

**02.02.16** Declarations of Interest : There were no declarations of interest

**03.02.16** Minutes of the last meeting held on were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

**04.02.16** **Public Participation**

**05.02.16** **Clerk's Report**

- Potholes around recycling bins reported to OCC ref 767483
- Paul Weaver invited to meeting but unable to attend.
- Contacted Highways re weight limit - no response as yet Ref 730056

### **06.02.16** **Actions from previous meeting**

| NO       | ACTION   | To be Actioned by : |
|----------|--|---------------------|
| 11.15.11 | Clerk to write to Playsafety requesting that the ROSPA report be confined to the playground ✓              | CF                  |
| 01.16.04 | Clerk to contact Graham Mortimore to obtain quote for repairing seat on Market Square - <b>outstanding</b> | CF                  |
| 01.16.06 | Clerk to contact OCC Environmental Services and to add as agenda item for February ✓                       | CF                  |
| 01.16.06 | Clerk to send draft contract for Mark Probbits to BE ✓   | CF                  |
| 01.16.06 | Clerk to report potholes around recycling bins to CDC ✓  | CF                  |
| 01.16.07 | JJ to write to the Chief Constable ✓   | JJ                  |
| 01.16.08 | Clerk to invite Paul Weaver to the next meeting ✓  | CF                  |
| 01.16.14 | Clerk to make precept request to CDC ✓   | CF                  |

### **07.02.16** **Highways/Footpaths**

**Weight limit on the bridge** - Clerk has written to highways and is awaiting a response.

**Surveying** - Surveyors have been seen taking measurements around Station Road/Longbridge. After some investigation it transpires that a company called Stillwell are acting on behalf of a company called Bonnar Allan who are undertaking speculative surveying in various areas. Local landowners are not happy and at least one is considering legal action.

**Traffic calming** - DD proposed and BE seconded that a consultant be engaged to carry out a scoping report for traffic calming measures on Station Road and Caulcott. It was **RESOLVED** that fees for such a report would be taken from reserves and that any scheme decided upon would also be funded from reserves. BE to obtain details of a suitable consultant.

**ACTION : BE to identify a specialist Highways consultant**

DD further proposed that the matters of the weight limit and traffic calming should be treated as two separate issues.

Weed spraying - Clerk to contact Bob Bickley to obtain a quote for weed spraying from the top of The Lane to the Boatyard as Roger Bowen will no longer be weeding this area.

**ACTION : Clerk to contact Bob Bickley**

There is considerable overgrowth of Ivy by the bowls club which requires trimming back.

**ACTION : Clerk to contact Roger Bowen and ask for the ivy to be trimmed back**

**08.02.16 MCNP**

JJ had attended the recent Forum meeting at which time the Constitution had been signed on behalf of Lower Heyford PC. JJ reported that the overspill from Oxford City of up to 3500 additional houses is to be considered and that CDC will be consulting on the options for these.

JJ proposed that he draft some thoughts on the Oxford City overspill and given that both Banbury and Bicester are currently building a great deal of new homes, Kidlington could be an option to consider.

**ACTION : JJ to draft a paper for submission to CDC**

Public meetings are being held in many villages, and it was thought that few people within Lower Heyford would be interested in attending but that publicity would be given to the meetings being held in Upper Heyford and Somerton via Lower Heyford's website. During the meeting LT contacted Graham Wilson to request details to be put on the website.

**09.02.16 Meetings** - No meetings had been attended

**10.02.16 Planning**

The following planning applications had been received :

- 15/02170/F Damson Cottage - WITHDRAWN
- 15/02283/F Caulcott House, 25 south Street - APPROVED
- 16/00036/TCA NOI Treework 20 Bromeswell Close
- 15/.1552/F White Horse Cottage - APPEAL
- 15/01967/F Land to the rear of May House - APPEAL

**11.02.16 Finance** - The following accounts were approved for payment

| Payee       | Detail          | Amount | Cheque No |
|-------------|-----------------|--------|-----------|
| R Bickley   | Weed spraying   | 120.00 | 500343    |
| SLCC        | membership subs | 51.50  | 500344    |
| Cathy Fleet | Clerk expenses  | 66.58  | 500345    |

**Date of next meeting : 17th March 2016**

**Signed ..... Mr J J Macnamara Date .....**

### ACTION LIST SUMMARY

| <b>NO</b> | <b>ACTION</b>   | <b>To be Actioned by :</b> |
|-----------|---|----------------------------|
| 01.16.04  | Clerk to contact Graham Mortimore to obtain quote for repairing seat on Market Square | CF                         |
| 07.02.16  | BE to identify specialist Highways consultant   | BE                         |
|           | Clerk to contact Bob Bickley re weed spraying   | CF                         |
|           | Clerk to contact Roger Bowen re overgrowth of ivy at bowls club                       | CF                         |
| 08.02.16  | JJ to draft a paper for submission to CDC re MCNP                                     | JJ                         |