

Minutes of the meeting of the Lower Heyford Parish Council held on

18th June 2019 at 7.00 pm in the Church

Present: - Mr Macnamara (JJ) (Chair), Sarah Varney (SV), Ric Fowles (RF)

Members of the public : There were no members of the public present

In attendance: Cathy Fleet, Clerk

06.19.01 Apologies: Apologies had been received from Bruce Eggeling, Chris Cox and Emily Daly

06.19.02 Declarations of Interest : there were no declarations of interest

06.19.03 Minutes of the last meeting held on 15th May 2019 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

06.19.04 Public Participation

There were no members of the public present

06.19.05 Clerk's Report and actions from previous meeting

No	ACTION	Update	To be Actioned by :
05.19.04	CF to forward information regarding the phone box to RF	completed	CF
05.19.06	Clerk to complete all necessary paperwork for co-option BE to see if David Irvine is interested in being co-opted as a councillor	Completed o/s	CF BE
05.19.10	CF to inform Liz Goodwin of the appointment of Denise Ball as Trustee	completed	CF
05.19.12	RF to set up WhatsApp group. All to consider items for portfolio allocation	Completed Deferred to next meeting	RF All
05.19.13	BE to progress purchase of two noticeboards and obtain permission from the owner of Skylark Cottage to put it on the wall.	o/s	BE
	BE/CF to progress application for Unity Bank	completed	BE/CF

06.19.06 Highways/footpaths

It was noted that ANPR cameras and speed measuring devices have been installed on Station Road by OCC Highways.

The closure of the bridge has been postponed.

06.19.07 Meetings

JJ had attended the CDC Parish Liaison meeting and will report in detail at the next PC meeting

06.19.08 Phone Box

No progress as yet. RF to report at next meeting

06.19.09 Bus Service

Cllr Ian Corkin has spoken to Thames Travel and they will ask their drivers to state that the service is being replaced, rather than ending.

06.19.10 Mobile phone signal

Bruce Eggeling had requested this agenda item to discuss poor mobile phone signal. Item deferred to next meeting when there will be more attendees.

06.19.11 Review of Standing Order, Financial Regs and Risk Assessment

Deferred to next meeting

06.19.12 Playground

No problems reported

06.19.13 Communications

The website still needs to be reviewed for updates. A Whatsapp group has been set up.

06.19.14 Planning

Approval received : 19/00576/F Caulcott Lodge, South Street

06.19.15 Finance - The following accounts were approved for payment

Payee	Detail	Amount	Cheque No
MCNP	Precept fee	190.00	500483
HMRC	PAYE	168.60	500484
Cathy Fleet	Clerk salary	243.11	SO
Nigel Prickett	grasscutting	342.00	500485
CDC	Election fee	39.00	500486
CoM	Legal fees	192.00	500487
Cathy Fleet	Clerk expenses	20.73	50048

The End of year accounts had been circulated and were approved and signed

The Annual Governance Statement was approved and signed

The Annual Accounting Statement was approved and signed

Date of next meetings :

18th July, 19th September, 17th October, 21st November

Dates in RED are fixed dates , those in BLACK may be cancelled if no urgent business

Signed Mr J J Macnamara Date

ACTION LIST SUMMARY

NO	ACTION	To be Actioned by :
05.19.06	BE to see if David Irvine is interested in being co-opted as a councillor	BE
05.19.13	BE to progress purchase of two noticeboards and obtain permission from the owner of Skylark Cottage to put it on the wall.	BE

