

**Minutes of the meeting of the Lower Heyford Parish Council held on
Thursday 21st November 2013 at 7.00 pm in the Church**

Present: - Mr Macnamara (Chair), Mrs. Ball (Vice Chair), Mr Eggeling, Mrs Turner
Members of the public :3 members of the public including Hayley Brown and Jenny Tamblyn

In attendance: Cathy Fleet (Clerk)

Apologies: No apologies had been received, although it later transpired that there had been a problem with the receipt of the Agenda by email by some members, for which the Clerk apologised

Declarations of Interest : No declarations of interest were made.

Minutes of the last meeting held on 17th October 2013 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

11.13.01 - Public participation -

1. It was reported that the damage to the property on the crossroads 7 months ago has still not been made good and that the insurance claim is on-going. The Loss Adjuster will have to approve any plans before going out to tender and the surveyor has stated that due to the position of the building, some disruption is likely to the road.

2. The owner of the property opposite the boatyard expressed concern at the number and size of lorries using Station Road and was assured that Cllr Fulljames and the Parish Council were taking action.

3. Cllr Fulljames had met with Mr. Dare and Mr. Macnamara to discuss various items:

1.The flooding on Station Road - Mr. Dare to provide Cllr Fulljames with further information. **ACTION: DD**

2. Cllr Fulljames had ascertained that Station Road will be resurfaced within the next 6 months from the crossroads to Hopcroft Holt.

3. Cllr Fulljames is chasing and actioning the cutting back of vegetation on the footpath on Station Road

4. There is funding of £10K (between all parishes) available from the Big Society Fund (Local Community Fund) until the end of February . It was suggested that the Playground Committee apply **ACTION : PT**

5. There is grant funding of £16K available for Highway related items until the end of February. Suggestions made were poles for SID in Caulcott or 'Children Crossing' road signs. To be tabled at next meeting. **ACTION: ALL**

6. Cllr Fulljames reported that she had visited Upper Heyford Freeschool

11.13.02 Clerk's Report

All archive documents re King George Field received from Cantelli

Application to Viridor made for grant funding for playground

Meeting arranged between Cllr Fulljames/JJ/David

Chased re Rifle Plank Bridge - no response as yet

Contacted Dr Clayton re Trustee vacancy - advised to await instruction

11.13.03 Matters Arising

Clerk to contact Roger Bowen, who holds some archive documents to obtain a full list of documents he holds and to pass to him documentation returned from Cantelli

ACTION : CLERK

11.13.04 - Highways - It was reported that the sewer at Caulcott had flooded and that tankers are pumping 24 hours a day for the last 3 weeks in an attempt to solve the problem. Thames Water had been contacted but are unable to offer another solution.

No action has been made with regard to the Rifle Plan Bridge. Clerk to liaise with Steeple Aston Parish Council and chase. **ACTION: CLERK**

11.13 05 Correspondence - Correspondence lists were circulated and discussed. A letter had been received from CDC regarding allowances and it was unanimously decided that Lower Heyford PC would make no claims for allowances.

11.13.06 - Meetings - Clerk to circulate notes of Parish Liaison Meeting when available

ACTION : CLERK

11.13.07 - LHRINC - Clerk had contact Dr Clayton with regard to the possible vacancy for a Trustee and had been advised to await instruction before placing any advert

11.13.08 - Playground - The application to Viridor for grant funding has been deferred until March whilst awaiting further information. Application to be made to the Big Society Fund

ACTION : PT

11.13.09 Planning

13/01410/F SSE Heyford Manor APPROVED

13/01411/LB SSE Heyford Manor - APPROVED

13/01192/F 2SSE 15 Bromeswell Close - APPROVED

11.13.10 Finance - The following accounts were approved for payment :

Payee	Detail	Amount	Cheque No
Roger Bowen	Weed clearance	50.00	500210
Cathy Fleet	Clerk salary	216.55	500211
Cathy Fleet	Clerk expenses	85.65	500212
Cathy Fleet	Clerk salary *post dated*	216.55	500213

The Clerk raised the question of the safety of parish money in the Co-Op bank in the light of recent press reports. It was agreed that the money should stay with the Co-Op for the present but to closely monitor the situation.

11.13.11 - AOB - Grit bins are filled and there is spare salt at the boatyard. The snow plough can be available if necessary - contact details are 01869 350511 or 07710023321

Date of next meeting : 17th January 2013

Signed Mr J J Macnamara Date