

**Minutes of the meeting of the Lower Heyford Parish Council held on  
Thursday 17th October at 7.00 pm in the Church**

**Present:** - Mr Macnamara (Chair), Mrs. Ball (Vice Chair), Mr Mortimore, Mr Dare, Mrs Turner

**Members of the public :** Mrs Daly, Mr. Watson, Mr. McMeekin

**In attendance:** Cathy Fleet

**Apologies:** Apologies had been received from Mr. Thompson, Mr. Eggeling and Cllr Fulljames

**Declarations of Interest :** Mr Dare declared an interest in the boat yard and Station Road

**Minutes** of the last meeting held on 19th September 2013 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair with the proviso that they be amended at the next meeting as requested by Mr. Thompson

**10.13.01 Clerk's Report -**

- KGF lease received and passed to Playground sub-committee
- Attended Playground sub committee meeting
- Received completed Audit
- Emailed Cllr Fulljames re weight limit on B4030

**10.13.02 Matters Arising**

- The state of the village gates will be monitored and reported on at the next meeting

**10.13.03 Public participation**

Mr. Watson was attending the meeting in order to make the PC aware of his dissatisfaction with events taking place at the Station Yard. He has been in touch with Network Rail regarding the fence which has been erected alongside the railway and also the constant noise, particularly at night, from vehicles working in the yard. He feels that the size of the vehicles using the yard is inappropriate in a conservation area and that the fence should be painted or some landscaping provided. Mr. Dare is in touch with Network Rail and made the following comments:

1. The signaling contract for the electrification of the track was originally for 6 months but has been extended and is now expected to be completed by December and that the work includes Saturday nights.
2. No planning permission was required for the erection of the fence and is in place throughout the whole of the railway line, although in some places, Oxford being one, it is painted green.
3. No vegetation is permitted within 10m of the line
4. He suggested that soundproofing be requested.

It was decided that the Parish Council should write to Network Rail copying in CDC Planning and Rob Lowther (Environment) to complain about the visual intrusiveness of a bare galvanised fence when it could be painted green and that it raises the question as to whether planning permission is required by the contractor to continue to occupy the yard for rail infrastructure works with all the visual and noise issues that Alistair Watson has raised, and/or that noise mitigation measures should be adopted. Clerk to draft letter for Mr. Dare and Mr. Macnamara to see before sending. **ACTION : CLERK/JJM/DD**

**10.13.03 Highways/Footpaths**

Mrs. Daly was attending the meeting concerned about the number of large lorries on Station Road. The contract for the lorries transporting stone from the quarry at Great Tew is about to end, however many other lorries use the road and it was suggested that their numbers be monitored. Mrs Daly to organise residents to do a count over a given period of time.

**ACTION : MRS DALY**

The water main in Station Road had burst earlier in the week. The Thames Valley Water repair man had said it was unlikely to have been caused by lorries, but rather the erosion of the infrastructure of the road

A meeting is to be requested with Cllr Fulljames for Mr. Macnamara, Mr. Dare and possibly Mr. Peter John to brief her on the problems and request her urgent assistance. Clerk to contact Cllr Fulljames  
**ACTION : CLERK**

A routing agreement should be in place with the various companies whose large vehicles use the B4030. Mr. Macnamara to draft a letter  
**ACTION : JJM**

A police report is to be requested  
**ACTION : LT**

The house which was hit by a car on the crossroad is still boarded up and uninhabited. The boarding is causing a hazard for vehicles emerging from Freehold Street. The PC has offered to write to Highways and the owners' Insurers urging urgent attention  
**ACTION : CLERK/PT**

The Rifle Plank bridge has still not been replaced by the promised temporary structure. It was reported that a tree has fallen in the area causing a hazard. Clerk to chase  
**ACTION: CLERK**

It was suggested that lights be put up in the oak tree in Market square but it was decided that this was not a matter for the Parish Council.

**10.13.04 Meetings** - No meetings had been attended. The full council meeting on 20th October is likely to see the approval of the local plan. The Parish Liaison meeting will be held on 13th November.

**10.13.05 Correspondence** - Correspondence lists were circulated and discussed

**10.13.06 - King George Field** - The matter of the lease has now concluded

**10.13.07 - LHRINC** - The Deed of Surrender for the Reading Room had been received from the solicitor and was duly signed by the Chairman and Clerk and witnessed and will be returned to Dr. Clayton.

Rev Green will be leaving the village in November and therefore there will be vacancy for a Trustee for the Reading Room. Clerk to contact Dr Clayton regarding advertising.

**ACTION : CLERK**

**10.13.08 - Playground** - The Clerk had attended the recent Playground sub-committee meeting and is providing all the information necessary for grant applications. Two more quotes are required which Mrs. Turner has in hand.

**10.13.09 Planning**

13/01369/F	Mrs Stringer Cherwell House Mill Lane	extension to study
13/00270/TCA	Mr G Morley 4 Knaptons Croft	tree work
13/01411/LB	Mr MacNamara Heyford Manor	extension to north wing

**10.13.10 Finance -**

The following accounts were approved for payment :

Payee	Detail	Amount	Cheque No
BDO	Audit fee	204.00	200205
Trumans	Reading Room legal fees	930.00	200206
Cathy Fleet	Clerk salary	216.55	200207
Cathy Fleet	Clerk expenses	51.11	200208

The external audit has been satisfactorily completed. clerk was thanked for her hard work in achieving a successful audit

**10.13.11 AOB**

1. Santas Grotto - Playbus to visit the village one evening in early December - Action PT
2. Vegetation covering road signs - clerk to contact Peter Egewharry
3. New departure boards have been installed at the station.
4. Loudspeaker announcements will commence again at the station. Clerk to write to First Great Western requesting that they be turned off at 8pm

Date of next meeting : 21st November 2013

Provisional dates for 2014 meetings :  
JAN16, FEB 20, MAR 20, APRIL 25 (TBC), MAY 15, JUNE 19  
JULY 17, SEPT 18, OCT 23, NOV 20

Signed ..... Mr J J Macnamara Date .....