

Minutes of the meeting of the Lower Heyford Parish Council held on

Thursday 20th November 2014 at 7.00 pm in the Church

Present: - Mr Macnamara (JJ) (Chair), Mrs. Ball (DB) (Vice Chair), Mr Mortimore (CM), Mr Dare (DD) , Mr. Eggeling (BE) , Mr. Thompson (LT)

Members of the public : Mrs. Beckwith, Mr. Ball, Mr. Humberstone, Mr. Armstrong, Mr. Holland, Mr. Martin

In attendance: Cathy Fleet (Clerk)

Apologies: Apologies had been received from Mrs Turner

Declarations of Interest : there were no declarations of interest

Minutes of the last meeting held on 16th October 2014 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair. These had been amended from the original version circulated to reflect Mr. Eggelings comments regarding the playground accounts.

01.11.14 Public Participation

Mr. Holland and Mr. Martin representing Landsite wished to discuss a proposed planning application in Caulcott. Mrs Beckwith wished to discuss the matter of speeding in the village and request an additional street light. Both these matters are dealt with later in these minutes.

02.11.14 Clerk's Report and actions from previous meeting

Clerk has responded to mobile library consultation
The bike dumped by the bus shelter had been removed by Mr. Ball prior to the Clerk reporting it to OCC - thanks to Mr. Ball
The report on the Scots Pines is due in November, so Clerk will await and chase if necessary
Clerk to request copy of B4030 routing agreements from CDC
Clerk has instructed Ryan to paint the gates and he has begun work on them.
Clerk has amended and circulated the Financial Regulations
Clerk has asked Graham Wilson if the name of the website can be changed but was told this would be difficult and pointless

03.11.14 Presentation by Mr. John Holland

Mr. Holland, representing Landsite, presenting a proposal on behalf of Mrs. Linda Saunders for the land opposite the Horse & Groom currently used as a base for lorries in connection with the business run by Mrs. Saunders' late husband. Mrs. Saunders wishes to dispose of the land and the proposal is to build a large detached house and landscape the grounds as an alternative to selling the brownfield site for alternative use. After some discussion it was pointed out by the parish council that as a Category C village only barn conversions or agricultural buildings are permitted in Caulcott. Additionally, the flooding/drainage and the right of way alongside the plot is a potential problem. Mr. Holland said that Mrs Saunders had no wish to proceed without

the blessing of the Parish council and that the proposal would be taken no further.

04.11.14 Possible re-naming of the Parish Council to include Caulcott

After some discussion it was decided this is not necessary.

05.11.14 Highways/Footpaths

There was some concern that OCC will no longer cut the grass and that the PC would have to appoint a contractor. It was agreed that the areas presently cut by OCC need to be established in order to be able to get quotes for grass cutting and that Roger Bowen may have a map of the cut areas. Clerk to investigate

ACTION : CLERK

There are areas around the village where overhanging foliage is causing a problem to pedestrians and vehicles. DD and BE to walk the village to identify problem areas and inform Clerk who will then send out letter to home owners.

ACTION : DD/BE/CLERK

No progress has been made with regard to the overgrown hedge by the garages at Cherwell Bank. Clerk to chase Sanctuary Housing

ACTION : CLERK

Mrs Beckwith was attending the meeting to request that an additional street light be provided in Freehold Street and that something be done about speeding vehicles in the Street. It was explained that provision of an additional street light will be discussed in detail at the next meeting and that the matter of speeding is being discussed and that PCSO Kidd will hopefully be attending the next meeting to discuss measures for reducing the speed of vehicles in the village.

06.11.14 Meetings

Mr Macnamara had attended a meeting with Cherwell planners attended by all parishes in the Mid Cherwell Neighbourhood Plan, Heyford Park Residents and the Dorchester Group. This had clarified for CDC what each parish's objectives were and enabled CDC to introduce officers handling the application. While Cherwell's resources are currently absorbed by the Local Plan examination, progressing the NP has been made more urgent by a large speculative application in Kirtlington.

Mr. Dare passed on thanks made at the recent FoLHS meeting for the grant made by the parish council.

07.11.14 Playground

Mrs Turner was not present but emailed the following :

Regarding an update for the playground; the fencing will hopefully be completed during the first week in December, although this is to be confirmed by Nicholsons during the last week in November. The cost is currently estimated by Nicholsons to be 2,270 excluding VAT. This is far less than the original quote of 4,382.15 due to Emma Mortimore, Terry Hawkins and I removing the vegetation as stated on the original quote and also a decision not to fence the back of the playground as this would a) serve no purpose and b) impede on the tight margins of safety radius around the play equipment. The village hall fund originally agreed to fund 4,382.15 so I am sure there will be no complaints.

Emma Mortimore (the Chair of Friends of Lower Heyford Playground) has the sign-off sheet from Hags SMP for the playground. This is to be completed once a volunteer/paid person has been assigned the task of regular inspection. I have been in contact with the Somerton playground committee, who currently have their playground inspected by a volunteer on a monthly basis (rather than weekly, due to usage) so we are

thinking of either fortnightly or monthly inspections at the moment. I know that Emma had approached someone who had perhaps expressed an interest in volunteering to inspect our playground regularly and I am waiting to hear the result.

The cheque from the Village Hall Trust for £3237.60 has been received.

08.11.14 Planning

The following planning applications had been received :

Tree work @ Land northwest of Heyford House -APPROVED

13/01802/F Romani Gypsy site @ Caulcott - APPEAL

14/00282/TCA treework @ 86 Freehold Street - APPROVED

It was agreed that the parish council could do no more with regard to the Romani Gypsy site and would await the outcome of the appeal

09.11.14 Finance - The following accounts were approved for payment

Payee	Detail	Amount	Cheque No
OALC	Clerk training	90.00	50025
AON	Additional insurance for playground	34.65	500301
Roger Bowen	Weed clearance	50.00	500302
R Bickley	Weed spraying	40.00	500303
Cathy Fleet	Clerk expenses	78.76	500304
Cathy Fleet	Clerk salary	226.82	SO

The meeting closed at 8.52pm

Date of next meeting : 15th January 2015

Matters for next agenda or for information only :

Mr. Dare informed the meeting that the station car park is full every day and that the owner of Station House has resorted to putting up 'No Parking' signs outside his property. He said that with the new residents moving into Upper Heyford the matter will only get worse

The function of the website was discussed off Agenda. It was suggested that Graham Wilson be invited to the next meeting to find a way forward.

Next Agenda : Website
Speeding in Freehold Street - PCSO Kidd to attend meeting

Signed Mr J J Macnamara Date

ACTION LIST SUMMARY

NO	ACTION	To be Actioned by :
05.11.14	Clerk to establish areas of grass cut by OCC/CDC	Clerk
	Overhanging foilage causing problems to be identified and householders written to	DD/BE/Clerk
	Clerk to chase Sanctuary Housing re hedge at Cherwell Bank	Clerk