

**Lower Heyford Parish Council**  
**21st January 2021 at 7.00 by Zoom Videoconference**

**Please could members of the public wishing to join the meeting email  
parishclerk.lowerheyford@gmail.com to request a meeting invite.**

**Agenda & Summons to Councillors and Invitation to Members of the Public**

1. **To receive apologies for absence**
2. **Declarations of Interest** - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.
3. **To receive the minutes of the last meeting** – 19th November 2020
4. **Public Participation** - to receive submissions from members of the public relating to items on the Agenda. Variation of order of business may apply.
5. **Clerks Report and Actions from previous meeting**

NO	ACTION	To be Actioned by :	Update
	Insurance to be Agenda Item for January Gigabits to be Agenda item for January	CF CF	Actions closed
11.20.06	<b>Caulcott Flooding</b> Clerk to revert to Artur Mielczarek, Drainage Officer for OCC Highways for further advice. BE to speak to OCC Highways.	CF BE	completed
11.20.06	<b>Rousham Bridge</b> - RF to email Cllr Ian Corkin expressing the PC's dissatisfaction with not being informed and ask the reason why and to ask him for confirmation of the application for a weight limit on the bridge.	RF	
11.20.06	<b>Road resurfacing</b> - BE to provide a list of remaining drains to be cleared to Highways. SV to ask Barry to liaise with the maker of the bench to re-set it deeper in concrete.	BE SV	
11.20.06	<b>Traffic calming</b> - . CC to draw up a plan of movement of SIDS and a log of locations.	CC	
11.20.06	<b>250 Bus</b> - ED to write to Dorchester to register disagreement with the proposal to discontinue the bus in Upper and Lower Heyford	ED	
11.20.09	<b>Defibrillators</b> - BE to ensure the defibrillator at the Social Club is registered with the NHS immediately. CF to send checklist used in another village to BE.	BE CF	completed
11.20.10	<b>Facebook</b> - RF to find out how responses can be made from the PC BE to purchase 4 suitable gift for Elliott Nichol	RF BE	completed
11.20.11	CF to send details of the snow plough owner to all	CF	completed
11.20.12	CC to submit a paper regarding environmental Matters for the next meeting	CC	
11.20.13	<b>125th Anniversary Book</b> - CC to investigate digital and print options and costs.	CC	
11.20.14	ED to send letter of objection to the Inspector regarding the Great Wolf proposal	ED	

- 6 **Highways / footpaths** to receive update
- 7 **Meetings** to receive reports on any meetings attended

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<b>8</b>	<b>Playground</b>	to receive update
<b>9</b>	<b>KGF Gates</b>	to discuss quotes received and way forward
<b>10</b>	<b>Caulcott flooding</b>	to discuss email received regarding flooding in Caulcott
<b>11</b>	<b>Clerk's contract</b>	To approve updating Clerk's contract
<b>12</b>	<b>Insurance</b>	to discuss Insurance for forthcoming year
<b>13</b>	<b>Gigabits</b>	to discuss the option of Gigabits broadband in the village
<b>14</b>	<b>Defibrillators</b>	To receive update
<b>15</b>	<b>Communications</b>	To receive update on website, facebook etc
<b>16</b>	<b>Community Emergency Plan</b>	To discuss updating
<b>17</b>	<b>Environmental matters</b>	
<b>18</b>	<b>125th Anniversary book</b>	To discuss copyright, printing and marketing
<b>19</b>	<b>Speedwatch</b>	To discuss
<b>19</b>	<b>Planning</b>	To discuss any planning documents received
<b>20</b>	<b>Finance</b>	To approve payment of accounts received To approve the precept request figure

**Dates of 2021 meetings - 3rd Thursday of the month**

, 18 February, **18 March**, 15 April, **20 May**, 17 June, **15 July**, **16 September**, 21 October, **18 November**  
Annual Parish Meeting and Annual meeting of the Parish Council to be confirmed

**Dates in RED are fixed dates, those in BLACK may be cancelled if no urgent business**

**Other matters**

to advise of items for next meeting or for information only



Cathy Fleet, Parish Clerk Public & Press welcome

**REMEMBER TO ADD DR NICKY ELLIOT TO INVITE**