

**Minutes of the meeting of the Lower Heyford Parish Council held on
Thursday 19th June 2014 at 7.00 pm in the Church**

Present: - Mr Macnamara (Chair), Mrs. Ball (Vice Chair), , Mr Dare, Mrs. Turner

Members of the public : No members of the public were present

In attendance: Cathy Fleet

Apologies: Apologies had been received from Cllr Mrs. Fulljames and Mr. Eggeling

Minutes of the last meeting held on 22nd April 2014 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

06.14.01 - Election of Officers - Mr. Thompson proposed and Mrs. Ball seconded the proposal that Mr. Macnamara be elected as Chair. Mr. Macnamara proposed and Mr. Thompson seconded the proposal that Mrs. Ball be elected Vice Chair. Mr. Macnamara proposed and Mrs. Ball seconded that Cathy Fleet be elected Responsible Financial Officer and all were duly appointed and thanked for their work. Members of the Playground sub-committee consisting of Emma Mortimore, Frances Bristow, Petra Turner, Beckie Brand, Nicky Elliot, Klara Walters-James, Atlanta Kyte and Leigh Walters James were re-elected

06.14.02 Clerk's Report

Potholes on Freehold St reported Ref 470003

Potholes on Mill lane reported Ref 470004

Potholes on Greenway reported Ref 470006

All the potholes have been filled in part, and it was agreed that all parishioners should be encouraged to report potholes both to CDC and to the Clerk .

06.14.03 - Highways/Footpaths - The millennium seat is cracked and considered to be becoming dangerous. Mr. Thompson to obtain quote for its repair. **ACTION : LT**

It was reported that lorries from Earthline and Pearson Transport as well as Jamie Briggs continue to travel through the village, contravening the Routing Agreement, often travelling excessively fast. Clerk to write to Paul Silver at Dorchester and also inform WPC Caroline Brown. **ACTION : CLERK**

No further information has been received from Savilles regarding the trees on land owned by Corpus Christi. Clerk to chase **ACTION : CLERK**

Clerk to arrange for the weeds on the bridge to be sprayed. **ACTION : CLERK**

06.14.04 Meetings - Clerk had attended the Parish Liaison meeting and will report in due course. **ACTION : CLERK**

06.14.05 - Dorchester Living Neighbourhood Plan - The CDC Local Plan has been suspended and will be re-submitted. Dorchester Living are holding a further meeting next week which Mr. Macnamara will attend. Ardley Parish Council has offered to become the lead council in the creation of a Neighbourhood Plan and Mr. Dare proposed and Mr. Thompson seconded that LHPC join with Ardley and other villages to create the plan in order to protect Lower Heyford from inappropriate development and to possibly gain amenities and improvements to the infrastructure surrounding the village. Mr. Macnamara to draft an article for Valley News to inform parishioners. **ACTION : JJM**

06.14.06 - LHRIN - Emma Read and Tom Clayton's term as trustees has come to an end and it was unanimously agreed that they be re-elected. A vote of thanks for the work of the Trustees was made.

06.14.05 Correspondence - Correspondence lists were circulated and discussed . It was decided that in future as correspondence is emailed this would no longer be an Agenda item. Correspondence relating to Agenda items will be discussed under the relevant item.

06.14.06 Playground - The grant from Viridor is in place, The Village Hall Charity has agreed funding and TOE2 will contribute £2000 for planting. Work is expected to commence soon. There will be an opening ceremony to which it is proposed Sir Tony Baldry be invited.

06.14.07 Planning

14/00365/F Oak Barn Greenway SSSE - APPROVED

14/00447/LB Forge Yard Freehold Street - REFUSED
 13/010802/F Romani Gypsy pitches - REFUSED
 14/00131/TCA Notice of Intent of Tree work Merrys Farmhouse
 14/00446/F 107 Freehold Street s x 2SRE - APPROVED

14/00705/F Repositioning of vehicular access The Beeches Station Road
 14/00547/F The Beech House Station Road - single storey outbuilding - APPROVED
 14/00635/F Canal Cottage Change of Use

06.14.08 Finance - The following accounts were approved for payment :

Payee	Detail	Amount			
500231					
Cathy Fleet	reimbursement for internal audit fee	1	Cheque No		
ORCC	Subs	50.00	00.00		500232
Cathy Fleet	2 months clerk salary	453.64	500233		
Cathy Fleet	Clerk expenses	40.97	500234		

The End of Year Accounts, Annual Return and Statement of Governance were submitted, approved and signed. These will now be submitted to the external auditor and are available to be viewed by arrangement with the Clerk.

AOB The website has now been updated
 Kingdom Hall is undergoing major building work
 Archive material has now been passed to Roger Bowen who will catalogue and store it

Date of next meeting : 17TH July 2014

Signed Mr J J Macnamara **Date**

ACTION LIST SUMMARY

NO	ACTION	To be Actioned by :
03.14.02	Clerk to obtain further quotes for SID and obtain permission from CDC	Clerk
03.14.02	A rota to be formed for the positioning of SID	DD/CM/BE
06.14.03	Mr. Thompson to obtain quote for repair of Millennium Seat	LT
06.14.04	Clerk to write to Paul Silver at Dorchester regarding lorries	CF
	Clerk to chase Savilles	CF
	Clerk to arrange for weeds on the bridge to be sprayed	CF
06.14.05	JJ to draft article for Valley News	JJM

