

**Lower Heyford Parish Council**  
**Notice of meeting to be held on 15<sup>th</sup> February 2024**  
**at 19.30h in the King George's Field Community and Sports Centre**

**THIS MEETING WILL BE PRECEDED AT 18.30H BY A PRESENTATION BY MCNP OF THE REVIEW OF THE NEIGHBOURHOOD PLAN**

**Agenda & Summons to Councillors and Invitation to Members of the Public & Press**

- 1 To receive apologies for absence :**
- 2 Declarations of Interest** - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.
- 3 To receive the minutes of the last meeting** 16<sup>th</sup> November 2023
- 4 Public Participation** - to receive submissions from members of the public relating to items on the Agenda. Variation of order of business may apply.
- 5 Clerks Report and Actions from previous meeting**

NO	ACTION	To be Actioned by :	Update
Jan24.01	<b>Precept</b> - Clerk to submit demand figure of £9200.00 to CDC	CF	Completed
Jan24.02	<b>Asset of Community Value</b> – RF to progress application for The Bell	RF	
Jan24.03	<b>Verge Damage</b> - RF to contact project manager for SSE requesting sweeper throughout the village.	RF	
Jan24.04	<b>Parish Survey</b> - Clerk to put document on website and facebook	CF	completed

- 6 Finance** To approve payment of accounts received
- 7 Reports from County/District Councillors**
- 8 Meetings** to receive reports on any meetings attended
- 9 Planning** To discuss any planning documents received  
[24/00316/TCA](#) Cherwell House, Mill Lane – Nol of treework  
23/02827/F Land at Heyford Park, Camp Road – change of use

**Matters Arising from the last meeting**

- **Asset of Community Value.** To *receive* update
- **Station bridge retaining wall project.** To *receive* update
- **20mph Speed Limits.** To *receive* update
- **Parish Information Boards.** To *discuss* costs and options. **(raised by Cllr Mary Crouch)**

**Dates for 2024 - 3<sup>rd</sup> Thursday of the month**

21<sup>st</sup> March, 18<sup>th</sup> April, 16<sup>th</sup> May , 20<sup>th</sup> June , 18<sup>th</sup> July, **15<sup>th</sup> August**, 19<sup>th</sup> September , 17<sup>th</sup> October, 21<sup>st</sup> November , **19<sup>th</sup> December**

