

## Minutes of the meeting of the Lower Heyford Parish Council held on 12<sup>th</sup> January 2023

Present: - Ric Fowles (RF) [Chair], , Emily Daly (ED). Chris Cox (CC), Sarah Varney (SV)

Members of the public : There were no members of the public present

In attendance: Cathy Fleet, Clerk

**01.23.01** Apologies: Stu Fox, JJ Macnamara

**01.23.02** Declarations of Interest : There were no declarations of interest

**01.23.03** Minutes of the last meeting held on 1<sup>st</sup> December 2022 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

**01.23.04 Public Participation**

**01.23.05 Clerk's Report and actions from previous meeting**

No	Action	Owner	Update
07.22.07	PW will search Land Registry to find the Deeds for the Poors Land	PW	On-going Land was given to people I of Heyford before LHPC was established so it could be rented to farmers and the question of ownership is unknown. The land is unregistered so ownership cannot be established. <b>RF to speak to Liz Goodwin requesting that they register the land on behalf of the Trustees. Action closed</b>
09.22.01	<b>Weight Limit on bridge</b> - JJ to contact the Conservation Officer regarding the decline of the state of the bridge	JJ	New conservation officer – Emma Harrison, Joyce Christie is looking after the bridge. Is in capital programme to be completed by summer 2024. No intention for county council to provide weight limit. <b>JJ to respond saying that Conservation should provide weight limit.</b>
09.22.02	<b>Lorries/routing agreement</b> - PW and ED will monitor the situation and should it deteriorate evidence will be collected to forward to HS2	PW/ED	PW observed in 1 hour (2pm) large quantity of Earthline lorries. Survey was being carried out at Middleton Stoney who immediately went to LH to monitor. <b>RF to write to Earthline on-going</b> Large pothole on bridge – <b>PW to report on Fix my Street</b>
09.22.04	<b>Playground</b> - CF to speak to a local handyman to obtain quote for mending the fencing	CF	Completed. Bigger job than first thought so he is unable to quote. <b>RF to get quotes</b> <b>On-going</b>
11.22.01	<b>Foilage and footpath</b> - RF to respond to letter from	RF	Action closed.

	Bruce Eggeling		The Lane is still a problem – land is owned by Peter Brown, Paul Wordsworth is in touch and will be asked to get in touch
11.22.02	<b>Clerk pay increase</b> – RF to inform payroll	RF	Completed
11.22.03	<b>Playground</b> – RF to obtain quotes for fence repair	RF	
11.22.03	<b>Communications</b> – RF to put details of Digital connectivity and Schools admissions on the noticeboard and Facebook	RF	action closed
11.22.04	<b>Letter to Peter Brown</b> - PW to amend and send	PW	
11.22.05	<b>Noticeboard</b> – CF to place order	CF	Order placed – 6 week lead time.

#### 01.23.06 Finance

The precept and budget for 2023/24 was discussed and it was resolved to request £8000 from CDC. Clerk to submit request to CDC.

The following accounts were approved for payment :

Payee	Detail	Amount	VAT	Notes
KGF CoM	Hall Hire	131.30		
JJ Macnamara (payment for RBL Wreath)		25.00		
Cathy Fleet	clk sal Dec	261.41		paid by S/O
Cathy Fleet	backpay	<u>162.08</u>		to be paid (s/o to be amended)
		423.49		
HMRC	PAYE	217.00		
TP Jones	Payroll	60.40	10.06	

#### 01.23.07 Highways / footpaths

SID data had been submitted for review. There is a slight improvement in speeding figures with speeds dropping both in Lower Heyford and Caulcott. There had been 3 recent accidents on the crossroads at Freehold Street which are being recorded for evidence in the application for a speed limit reduction, OCC have admitted that the Traffic Assessment for the Heyford Park Masterplan figures are incorrect.

RF has a meeting with Victoria Prentis and other local chairs tomorrow and will discuss accountability, communications, S106, and Consultation and ask for action to be taken.

#### 01.23.08 Meetings

RF attended the KGF meeting and all officers have been re-elected. Ric Fowles: Parish Council Representative. Bruce Eggeling: Village Hall Fund Representative (de facto Parish Council Representative).

ED had attended the MCNP meeting. MCNP are suggesting a green gap between Caulcott and Heyford Park and are asking for comments. The Local Plan supports development of land with 1235 houses. In the next local plan there is a re-classification of villages with fewer larger villages being assigned new development. Reinstatement of the railway station at Ardley is being discussed.

The neighbourhood plan will be looking at traffic implications of the rail interchange, tritax warehousing and Albion warehousing

**01.23.09 Playground**

Nothing to report

**01.23.10 Communications**

Nothing to report

**01.23.11 Environmental matters** - CC has surveyed the hedge between Heyford Park and Caulcott and estimates that the hedge could be 1000 years old. It is suggested that there should be a restricted area between the existing ancient hedge and the proposed building works in order to preserve the hedge.

Treescape have collected data from all the local villages in order to create a report which will assist in the making of a nature recovery plan.

CC has applied to MCNP to have the Allotments and Paines Field identified as Local Green Spaces. Martin Lipson has advised that a larger part of Paines Field should be included and it was agreed that if the criteria could be met the application should be made.

**01.23.12 Planning**

22/03782/F Daisy Head Farm - Notification had not been received. Extension of time to be requested.

**Dates for 2023 3<sup>rd</sup> Thursday of the month**

16<sup>th</sup> February

16<sup>th</sup> March

20<sup>th</sup> April ( KGF hall not available)

18<sup>th</sup> May

15<sup>th</sup> June

20<sup>th</sup> July

21<sup>st</sup> September

19<sup>th</sup> October

16<sup>th</sup> November

**Dates in RED are fixed dates, those in BLACK may be cancelled if no urgent business**

**Other matters**

to advise of items for next meeting or for information only

Signed ..... Ric Fowles (Chair) Date .....

## ACTION LIST SUMMARY

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11.22.04	<b>Letter to Peter Brown</b> - PW to amend and send	PW	
01.23.01	<b>Finance – Prtecept request to be submitted to CDC</b>	CF	Completed. Action closed.
01.23.02	<b>Planning application 22/03782/F</b> Daisy Head Farm – extension of time to be requested	CF	Completed. Action closed