

Lower Heyford Parish Council
Notice of meeting to be held on
13th January 2022 at 19.00 in the King George's Field Community and Sports Centre

Agenda & Summons to Councillors and Invitation to Members of the Public
Please could any members of the public wishing to attend contact the Parish Clerk in advance of the meeting

- 1 To receive apologies for absence**
- 2 Declarations of Interest** - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.
- 3 To receive the minutes of the last meeting** 18th November 2021
- 4 Public Participation** - to receive submissions from members of the public relating to items on the Agenda. Variation of order of business may apply.
- 5 Clerks Report and Actions from previous meeting**

NO	Action	Owner	Update
05.21.14	Insurance - CF to cross reference Insurance cover with Risk Assessment	CF	o/s
07.21.11	CC to provide grasscutting maps for Nigel Prickett	CC	
11.21.06	ED to send Fol request to CF for filing ED to escalate inaccuracies in OCC traffic figures to Chris Beard BE to contact Paul Wilson to establish ownership of the Bromeswell Close alley. BE to obtain a quote for weed spraying the bridge from his gardener. SV to speak to Hugh Jones regarding hedge trimming on The Lane	ED ED BE BE SV	
11.21.08	RF to apply anti-rust solution to playground equipment	RF	
11.21.10	RF to re-draft Environmental Committee ToR	RF	
11.21.12	BE to arrange purchase of Speedwatch equipment	BE	
11.21.13	RF, CC, BE and Liz Goodwin were tasked to draft a detailed framework that would guide future PC activity and would be discussed at the Jan 22 meeting	RF/CC/BE	
11.21.14	RF to set criteria for grading suggestions for spending SSE money	RF	
11.21.16	Councillor Remuneration - CF to respond to CDC	CF	Completed
11.21.17	BE to obtain a quote for a the Caulcott noticeboard from the supplier of the Lower Heyford noticeboards.	BE	
11.21.18	SF will find out how to arrange defibrillator training.	SF	

- 6 Resignation of Councillor** To formally accept resignation of Bruce Eggeling
- 7 Co-option of Councillor** To discuss co-option of councillor
- 8 Highways / footpaths** To discuss any outstanding issues
- 9 Defibrillator** To appoint 'guardian' of the Defibrillators
- 10 Meetings** to receive reports on any meetings attended
- 11 Playground** to receive update
- 12 Communications** To receive update on website, Facebook etc
- 13 Environmental matters** To agree Environmental Committee ToR
- 14 Speedwatch** To discuss progress and purchase of equipment
- 15 Declaration of Climate Emergency** To discuss
- 16 Suggestions for spending of SSE money** To update
- 17 Platinum Jubilee** To discuss the PC's involvement and request for funding from Events Committee
- 18 Caulcott Noticeboard** To update
- 19 Community Emergency Plan** To receive update
- 20 Planning** To discuss any planning documents received
- 21 Finance** To approve payment of accounts received
To discuss and approve precept request

Meeting dates for 2022

17th February

17th March

21st April

19th May

16th June

21st July

15th September

20th October

17th November

Annual Parish meeting and Annual Meeting of the Parish Council dates tbc

Dates in RED are fixed dates, those in BLACK may be cancelled if no urgent business

Other matters

to advise of items for next meeting or for information only



Cathy Fleet, Parish Clerk Public & Press welcome