

# Lower Heyford Parish Council

## Notice of meeting to be held on

18th November 2021 at 19.00 in the King George's Field Community and Sports Centre

### Agenda & Summons to Councillors and Invitation to Members of the Public

**Please could any members of the public wishing to attend contact the Parish Clerk in advance of the meeting**

- 1 To receive apologies for absence**
- 2 Declarations of Interest** - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.
- 3 To receive the minutes of the last meeting** 16th September 2021
- 4 Public Participation** - to receive submissions from members of the public relating to items on the Agenda. Variation of order of business may apply.
- 5 Clerks Report and Actions from previous meeting**

<b>NO</b>	<b>ACTION</b>	<b>Owner</b>	<b>Update</b>
03.21.22	Weight limit on bridge - ED to follow up	ED	Update at next meeting
05.21.07	Highways - ED to obtain Fol request from OCC regarding the routing agreement	ED	Update at next meeting
05.21.08	SF will contact Ian Corkin to arrange a meeting to discuss the bus service	SF	To remain open
05.21.12	SF will contact Hugh about the Environmental Land Management scheme.	SF	On-going
05.21.14	Insurance - CF to cross reference Insurance cover with Risk Assessment	CF	On-going
07.21.09	BE will look at options on how to spend the money from SSE and report back at the November meeting.		To CoM meeting
07.21.11	CC will create new grasscutting maps for Nigel Prickett CC will look into the wording required to for the PC to declare a Climate Emergency	CC CC	
09.21.02	ED will point out to OCC that if S106 money is not paid within 10 years it will revert to the developer.	ED	

- 6 Highways / footpaths** Weeding of Bromeswell Close alley
- 7 Meetings** to receive reports on any meetings attended
- 8 Playground** to receive update
- 9 Communications** To receive update on website, Facebook etc
- 10 Environmental matters** Adoption of ToR to replace the previous ESC ToRs  
Appointment of the Membership of the Environmental Committee  
Appointment of the Chairs and members of the Resource sub-committee and Traffic and Roads sub-Committee (noting that Chris was previously approved to Chair the Nature and Bio-Diversity sub-committee)
- 11 KGF** To consider request for a new sign (approx £160)
- 12 Speedwatch** To approve the expenditures required to implement Speedwatch against the reserved funds that have been set aside for this purpose
- 13 Declaration of Climate Emergency** To discuss
- 14 Suggestions for spending of SSE money** To discuss suggestions received
- 15 Platinum Jubilee** To discuss the PC's involvement
- 16 Councillor Remuneration** To discuss response to CDC, decision required
- 17 Member Allowance Scheme**
- 18 Caulcott Noticeboard** To consider replacement of the noticeboard
- 19 Community Emergency Plan** To receive update
- 20 Planning** To discuss any planning documents received
- 21 Finance** To approve payment of accounts received

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## Proposed dates for 2022

20th January  
17th February  
17th March  
21st April  
19th May  
16th June  
21st July  
15th September  
20th October  
17th November

2022 dates to be agreed - Clerk to book King George's Field Community and Sports Centre

Dates in RED are fixed dates, those in BLACK may be cancelled if no urgent business

**Other matters**

to advise of items for next meeting or for information only



Cathy Fleet, Parish Clerk Public & Press welcome