

# King George's Field, Lower Heyford

## Annual General Meeting

**Held on: 5 December 2022 at 19:30**

**Venue: King George's Field Community and Sports Centre**

### **Present:**

**Trustees of King George's Field, Lower Heyford:** Barry Varney, David Gregory and Bruce Eggeling

**Members of the Committee of Management:** Cheryl Pike, Phil Chesser, Bruce Eggeling, Barry Varney, Ant Alder, Hugh Spencer, Ric Fowles, Kim Steventon

Plus 5 other residents of the villages of Lower Heyford and Caulcott

### **Minutes:**

1. The Chair of KGF Committee of Management (CoM), Phil Chesser, (Chair) thanked everyone for coming along and welcomed them to the King George's Field Community and Sports Centre for the annual general meeting of King George's Field, Lower Heyford.
2. The Chair said that he would like to give thanks to all who have been involved as Trustees and Committee members throughout the past year whose commitments of time and efforts had greatly contributed to KGF. He specifically mentioned the following:

As the KGF trustees:

- David Gregory
- Pete Thompson
- Barry Varney
- Bruce Eggeling

As members of the Committee of Management

- Ant Alder
- Aimee Bronock
- Tom Corrie
- Bruce Eggeling
- Ric Fowles
- Lynn Humberstone
- Atlanta Kyte
- Cheryl Pike
- Hugh Spencer
- Barry Varney
- Jamie White
- Kim Steventon
- Philip Boxall

As members of the Operations Committee

- Ant Alder
- Aimee Bronock
- Cheryl Pike

- Leslie Thompson
  - Barry Varney
  - David Gregory
  - Sam Suter
3. The Chair said that he would specifically like to thank:
    - a) Aimee Bronock who had indicated that, due to work and other pressures, she was having to step down from the CoM and the booking service. The meeting offered its thanks to Aimee for all that she had done over the past 2 years.
    - b) Jamie White for his involvement with the CoM over the past year and noting that he was stepping down due to work commitments.
  4. The Chair indicated that the AGM was a formal meeting and so it needed to consider and approve the minutes of the AGM meeting held the prior year on 29 November 2021.
  5. There being no objections the minutes were approved and the Chair was authorised to sign them.
  6. The Chair said that he hoped that those present should have a copy of the report and accounts for the year up to 30 September 2022. He noted that KGF was all about serving the community in which we all live and so it was felt to be important that all residents had complete visibility of the finances of KGF.
  7. The Chair thanked Diana Boxall who had again undertaken a full review of the accounts which has been carried out as mandated by the Charities Commission. Philip Boxall was asked to convey the heartfelt thanks of the meeting to Diana for her kindness, diligence and hard work in this regard.
  8. The Chair then asked Cheryl Pike, the Treasurer, to briefly highlight the main aspects of the accounts.
  9. Cheryl reported that KGF had fared much better during 2021/22 as the effects of the pandemic and constraints on use had been lifted. She specifically mentioned that the Sports and Social Club, that covenanted its profits to the charity, had had an excellent year and donated some £6,730 during the year. She also said that the Parish council had funded improvements to the fencing improving safety onto the canal to the sum of £1,233. On the costs side she noted that fuel costs had increased with increased use of the hall and that the prior liabilities in respect of rates had been settled and back rates of around £1,000 paid. She noted that in future the rates bill should be around £200 per annum.
  10. Cheryl noted that reserves had increased over the year by some £2,515 and as at 30 September stood at £8,935. She noted that these were now categorised as unrestricted funds of £7,341, restricted (to be spent on the building) £594 and a ring-fenced, designated, maintenance fund of £1,000.
  11. The Chair thanked Cheryl and asked if there were any questions. There were none.
  12. The Chair then presented his report for the year and noted that:
    - a) At the first meeting of the CoM held after the cancelled AGM in the prior year he had been asked by the CoM members to take the Chair and that Hugh Spencer had likewise been asked to be the Deputy Chair.
    - b) At the same meeting Cheryl Pike had agreed to continue as our Treasurer and that Bruce Eggeling had also agreed to continue as Secretary. The Chair thanked both Cheryl and Bruce for their work in these areas over the past year.

- c) The Chair noted that at the beginning of the year there had been undertaken the annual risk assessment and, arising from that, a small number of improvements had been made.
  - d) The Chair thanked Ant and Barry for all their sterling work in matters of maintenance.
  - e) The Chair offered his thanks to Aimee on her retirement from the CoM and specifically the handling of the booking services for the hall.
  - f) The Chair said that he was very pleased to announce that Tei Willox had kindly offered to take over the booking service and had already met with Aimee to effect a handover.
  - g) The Chair referred again to the settlement of the rates issue and thanked Cheryl and Bruce for handling.
  - h) The Chair noted that the matter of the new SSE electricity sub-station was still ongoing and he asked Ric Fowles, who was handling the matter, to update the meeting.
  - i) Ric advised the meeting that various legal hurdles had recently been overcome and that the completion funds were now in the hands of the lawyers. He noted that no immediate date for completion was yet decided upon and in fact it would be beneficial if the work was now delayed till the end of the football season next year.
  - j) The chair reported that the KGF CSC was now very busy with quiz nights, yoga classes, darts, dominos as well as other socials and various private parties for both children and adults.
  - k) He also reported that the hall also held meetings of many bodies including the parish council, the sport and social club, football club and events committee.
  - l) The field continued to be used by the football club and the goal keeping academy.
  - m) The Chair mentioned that it was planned to hold a large social event on September 2023 and that Rachel Fowles and Beccy Fox were masterminding.
  - n) Finally, the Chair reported that as a result of a donation by the Lower Heyford and Caulcott Community Fund everyone in the villages was a member of the Sports and Social Club and is entitled to use the bar and the facility at any time it is open and not let out for a private party.
13. The Chair then asked if there were any questions and the following were raised:
- a) There was a question regarding the availability of the hall for events and Cheryl advised that the capacity was 40 seated and 60 standing. These maxima had been set by the fire authorities,
  - b) There was a question about licensing for music and it was advised that all events had to be looked at individually but that KGF had a PRS licence allowing background music.
  - c) It was suggested that the notice board at the top of the field should house advertising for all organisations within the villages. The idea was adopted and organisations were to be asked to send their information to the Hon Sec.
14. The Chair then moved onto the appointment of the CoM for the coming year and noted that there are some eight bodies which are each entitled to nominate one member of the CoM.
15. He confirmed that valid nominations had been received from the following and that they were appointed to hold office from the end of the current meeting until the conclusion of the next one:

i. Philip Boxall

LH Parochial Church Council

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|----------------------|---|
| ii. Lynn Humberstone | Heyfords WI                             |
| iii. Bruce Eggeling  | Village Hall Fund (appointed by the PC) |
| iv. Ant Alder        | Heyford Athletic Football Club          |
| v. Cheryl Pike       | LH Sports and Social Club               |
| vi. Barry Varney     | LH Events Committee                     |
| vii. Ric Fowles      | LH Parish Council                       |
| viii. Kim Steventon  | LH Bowls Club                           |

16. The Chair noted that the meeting had also to appoint up to five independent members. He noted that in order to be eligible as being independent the constitution requires that they must not be officers of any of the bodies that had just nominated their CoM representatives.
17. He noted that the following existing members of the CoM wished to be reconsidered:
- i. Hugh Spencer
  - ii. Tom Corrie
  - iii. And himself, Phil Chesser
18. The Chair noted that Gilli Hanna and Tei Willox had also asked to be considered as independents.
19. The Chair asked if there are any others who would like to stand for election.
20. There being none, the Chair confirmed that in view of the fact that there were just 5 candidates for 5 posts there was no requirement to hold an election and confirmed that the 5 candidates would be members of the CoM from the end of the current meeting until the end of the AGM in 2023.
21. The Chair then asked if there was any other business and a request was made for a timetable of meeting dates. It was explained that this would be done after the first meeting of the new CoM.
22. A vote of thanks was given to the Chair for his work during the year and endorsed by all.
23. The Chair then closed the meeting and thanked all for attending.

The meeting was closed at 20:20.

Approved by the AGM on 5 December 2022

Signed by:

*Phil Chesser*

Chair