

King George's Field, Lower Heyford

Committee of Management

Date: 5 July 2022
Time: 19:30 hours
Where: King George's Field Community and Sports Centre, Mill Lane, Lower Heyford
Present: Ant Alder (AA) Heyford Athletic Football Club, Philip Boxall (PB) Lower Heyford Parochial Church Council, Aimee Bronock (AB) Independent, Phil Chesser (PC) Independent, Tom Corrie (TC) Independent, Bruce Eggeling (BE) Lower Heyford Parish Council, Ric Fowles (RF) Lower Heyford Village Hall Fund (via PC), Lynn Humberstone (LH) Heyford Womens Institute, Cheryl Pike (CP) Lower Heyford Sports and Social Club, Barry Varney (BV) Lower Heyford Events Committee,

Minutes

1. PC welcomed those present.
2. It was noted that apologies for absence had been received from Hugh Spencer (HS) Independent and Jamie White (JW) Independent.
3. The following declarations of potential conflicts of interest were noted and it was agreed that any others would be noted as any relevant matters arose :
 - Heyford Athletic Football Club - Officers: AA and CP
 - King George's Field – Trustees: BV and BE
 - Lower Heyford Parish Council - Chair and Councillor : RF
 - Lower Heyford Sports and Social Club - Officers: BV, CP, AA, Members –All
 - Lower Heyford Events Committee – Officer: BV
 - Heyford WI – Chair : LH
 - Lower Heyford Parochial Church Council – Joint Treasurer: PB
 - Valley News – Treasurer : BE
 - Friends of Heyford Station – Secretary and Treasurer : BE
 - Lower Heyford Bowls Club – Chair : KS
4. The meeting approved the minutes of the last meeting held on 5 April 2022 and PC was authorised to sign them. **(Action PC)**
5. Matters arising from last meeting
 - a. Appointment of manager for main KGF event in summer 2023: RF advised that Beccy Fox and Rachael Fowles had kindly agreed to oversee this and an outline date of September 2023 was agreed. It was agreed that this should become a standing order on future agendae **(Action BE)**;
 - b. Consideration of sinking fund requirement/structure/computation: It was agreed to review when the current year accounts were finalised but that the target was to set aside £500 p.a. if possible to cover future maintenance;
 - c. Back-up generator progress : It was agreed that AA and BV would quantify the size and power of any such equipment as well as looking at storage facility and RF to deal with any applications for funding from the Community Fund which had been agreed in principle **(Actions: RF, BV, AA)**
 - d. CCTV data controller : The Ops Com meeting had confirmed that Brian Draper had agreed to be the data controller and would be registered **(Action: CP)**
6. The meeting considered up to date financial statements for KGF to 30 June 2022 and noted:
 - a. Envisaged revenue losses from:
 - i. Reduction to 1 football team;
 - ii. Recent loss of the goalkeeping academy;
 - iii. Possible loss of Yoga classes as new studio being constructed;

- b. The financial effects of 5 (a) above estimated as much as £3500 per annum with little reduction in cost
 - c. Possible new activities were noted to be (and are being looked at by LHSSC):
 - i. Aunt Sally league
 - ii. Dominoes league
 - d. It was agreed that it was important to find new revenue streams going ahead and in this regard:
 - i. Advert to be placed in Valley News **(Action : BE)**
 - ii. All to advertise with friends and colleagues and seek new uses **(Action: All)**
7. The meeting considered the minutes of the OpsCOM meeting held on 26 June 2022 and agreed that a licence extension was required for a booking in October. **(Action : AB and CP)**
8. BE advised that his endeavours to have past business rates removed or reduced had been thwarted by the VOA and that he would try again **(Action : BE)**
9. The meeting reviewed an update from RF on the legals for the SSE new sub-station on the field. It was noted that no guarantees had been received as to timing of the works but that the needs of the village to have a stable power supply were paramount. RF stated that he was convinced that any damage occasioned would be fully underwritten by SSEN. After discussion, and when no objections were received, it was agreed to ask the Trustees to sign the lease between SSEN and LHPC as tenants. **(Action BE to convene Trustee Meeting and arrange signatures.)** PC offered up his thanks to both RF and BE for their efforts, over the past 18 months or so, which thanks were fully supported by the meeting.
10. AB gave a brief update on the working of the KGF CSC booking system and no proposed changes were made save to agree that any required bar staff charges would be by way of voluntary donation of £10 an hour by any persons using the facility, which would go into LHSSC and thence into KGF **(Action : AB & LHSSC)**
11. Welcome function for new residents of the villages was discussed and agreed to go ahead in December 2022 with PC funding confirmed by RF. BE and JW were asked to manage the process and it was agreed to try and locate new residents via the distribution channels for the Valley News **(Action: BE and JW)**
12. The following dates were noted: CoM: 4 October 2022, OpsCom: 25 September 2022
13. Under any other business BE noted that he had some Stihl equipment including two strimmers, a long reach cutter, a leaf blower and a chain saw and asked if KGF could make use of them. **(Action: AA and BE to liaise)**
14. The meeting closed at 20:45

Signed: *Phil Chesser*

Chair

4 October 2022