

Minutes of the meeting of the Lower Heyford Parish Council held on 15th February 2024

Present: - Chris Cox (CC) [Acting Chair], Sarah Varney (SV), Stu Fox (SF), Paul Wordsworth (PW), Mary Crouch (MC), Martin Brenchley-Cooper (MB-C)

Members of the public : There were no members of the public present

In attendance: Cathy Fleet, Clerk

02.24.01 Apologies: Apologies had been received from Cllrs Ric Fowles, Stu Fox & Nigel Simpson

02.24.02 Declarations of Interest : Cllr Crouch declared an interest in the planning application for Cherwell House

02.24.03 Minutes of the last meeting held on 16th January 2023 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

02.24.04 Public Participation
There were no members of the public present

02.24.05 Clerk's Report and actions from previous meeting

NO	ACTION	To be Actioned by :	Update
Jan24.01	Precept - Clerk to submit demand figure of £9200.00 to CDC	CF	Completed
Jan24.02	Asset of Community Value – RF to progress application for The Bell	RF	On-going
Jan24.03	Verge Damage - RF to contact project manager for SSE requesting sweeper throughout the village.	RF	On-going *
Jan24.04	Parish Survey - Clerk to put document on website and facebook	CF	completed

* There was discussion about the general state of the verges and lack of white lines. It was considered that with improving weather and as the grass grows the appearance may improve. **To be agenda item for next meeting.**

02.24.06 Finance The following accounts were approved for payment:

Payee	Detail	Amount	VAT	Notes
The Timber Group funds	FoHS beams	1184.15	197.36	PAID taken from FoHS
Cathy Fleet	Clerk Sal Feb	328.69		paid S/O
Glasdon	Dog bins	328.78	54.80	
Chris Cox	Reimbursement	45.64		
Online playgrounds	swing	184.80	30.80	

02.24.07 Reports from County/District Councillors
There were no County or District Councillors present

Cllr Nigel Simpson had submitted a written report which had been circulated prior to the meeting.

02.24.08 Meetings

No meetings had been attended

02.24.09 Planning The following planning documents had been received

[24/00316/TCA](#) Cherwell House, Mill Lane – Nol of treework
23/02827/F Land at Heyford Park, Camp Road – change of use – OBJECTION TO BE SUBMITTED ON THE GROUNDS OF INCREASED TRAFFIC

Matters Arising from the last meeting

- **Asset of Community Value.** No update available
- **Station bridge retaining wall project.** Work is to commence next week
- **20mph Speed Limits.** Awaiting update from RF's FoI request
- **Parish Information Boards.** MC to provide further details and costs for next meeting,

Dates for 2024 - 3rd Thursday of the month

21st March, 18th April, 16th May , 20th June , 18th July, 15th August, 19th September , 17th October, 21st November , 19th December

Signed (Chair) Date