

Minutes of the meeting of the Lower Heyford Parish Council held on 21st March 2024

Present: - Ric Fowles (RF) [Chair], Chris Cox (CC), Paul Wordsworth (PW), Mary Crouch (MC), Martin Brenchley-Cooper (MB-C)

Members of the public :

In attendance: Cathy Fleet, Clerk

03.24.01 Apologies: Apologies had been received from Stu FoX, Sarah Varney and Cllr Nigel Simpson

03.24.02 Declarations of Interest: There were no declarations of interest

03.24.03 Minutes of the last meeting held on 15th February 2024 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

03.24.04 Public Participation

03.24.05 Clerks Report and Actions from previous meeting
There were no outstanding actions from the last meeting

03.24.06 Finance – the following accounts were approved for payment:

Payee	Detail	Amount	VAT	Notes
Cathy Fleet	Cik Sal March	328.89		S/O
OALC	subscription	168.00	28.00	
HMRC	PAYE	227.00		
Ric Fowles	Reimbursement (FoHS)	272.81	45.47	paid 8/3/24
Events Committee	Entertainment grant	500.00		

The Bank mandate for Unity Bank was amended to include Mary Crouch and Martin Brenchley-Cooper as signatories and will be submitted to the bank by the Clerk.

03.24.07 Reports from County/District Councillors
Cllr Nigel Simpson had submitted his written report which was circulated during the meeting.

03.24.08 Meetings
MB-C had met with Jean Conway who is the chair of Kirtlington PC and also Chair of the 20mph group and discussed the changes to speed limits.

MCNP Forum meeting – CC had attended this meeting and reported that Dorchester will drop out of the Executive during the course of the assessment. Emily Daly had submitted an objection to the Dorchester 40 year plan on behalf of the PC.

RF met with Thames Water and Ian Corkin regarding the flooding and sewage problems in LH and Caulcott. The main issue is with water infiltration into public/shared and private sewage pipes in Caulcott This effects LH as Caulcott pumps into a station at the Freehold Street

Crossroads, which in turn pumps to the station by the swingbridge. Due to gravity, by the time it reaches Mill Lane the pressure is so high that the system can no longer cope.

Thames Water have said that they are working with the affected households in Caulcott. If this doesn't work, they will then look at Lower Heyford pumping stations.

03.24.08 Planning

24/00360/TCA Hedges adjacent to Oxford Canal, Station Road - Treework G1 x clear access through mixed vegetation according to attached diagram. All felled material to be chipped. Reason for recommended work to allow machinery access

MC to contact Diana & Philip Boxall who rent the land in question from Corpus Christi and seek their views.

Matters Arising from the last meeting

- **Asset of Community Value.** In hand.
- **Station bridge retaining wall project.** An email had been received from Bruce Eggeling regarding the underspend on the FoHS project. The money is being held in the LHPC account and the question in Bruce's email is what to do with the excess. It is necessary to be transparent. It was agreed that the best course of action would be to transfer the excess back to FoHs and allow them to re-distribute the funds. **Clerk to respond to Bruce.**
- **20mph Speed Limits.** The up to date figures had been circulated which were discussed. The stats were taken at the time when the bridge was closed. The SID data shows that the average speed was reduced during the period that the 20mph limit was in place. The percentage of traffic exceeding 40mph was 31%, with 0.1% exceeding 50 mph.
RF to write to OCC presenting the new evidence and requesting a site visit.
- **Parish Information Boards.** Details had been circulated prior to the meeting. MC had researched companies who specialise in such boards and the decision needs to be taken by the PC as to the information required on the board. After long discussion it was agreed that MC should obtain a design from the supplier using the map which already exists and adding information as guided by the designer. Once agreed, the design is to be inserted on an oak frame. The cost could be up to £2000 and this would be taken from the monies received from SSE.
- **Heyford Park Neighbourhood plan response** – Emily Daley had submitted comments on behalf of the PC.
- **Thames Valley Flood scheme** – a letter had been received regarding the Thames Valley Flood Scheme indicating that they are looking for areas where excess water can be deposited if necessary. Lower Heyford is an area which has been identified. No action is currently required but the PC will remain aware and vigilant.
- **Grasscutting** - No changes to the existing schedule are required.

Dates for 2024 - 3rd Thursday of the month

18th April, 16th May , 20th June , 18th July, 15th August, 19th September , 17th October, 21st November
 , 19th December

Signed Ric Fowles (Chair) Date

ACTION LIST SUMMARY

NO	ACTION	To be Actioned by :
Mar24.01	Planning - 24/00360/TCA - MC to contact Diana & Philip Boxall who rent the land in question from Corpus Christi and seek their views.	MC
Mar24.02	FoHS Project - Clerk to respond to Bruce Eggeling regarding remaining funds	CF
Mar24.03	Parish Information Board - MC to discuss design with designer	MC