

Minutes of the meeting of the Lower Heyford Parish Council held on 18th January 2024

Present: - Ric Fowles (RF) [Chair], Chris Cox (CC), Stu Fox (SF), Paul Wordsworth (PW), Martin Brenchley-Cooper (MB-C)

Members of the public : Cllr Nigel Simpson (CDC)

In attendance: Cathy Fleet, Clerk

01.24.01 Apologies: Apologies had been received from Mary Crouch and Sarah Varney

01.24.02 Declarations of Interest: There were no declarations of interest

01.24.03 Minutes of the last meeting held on were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

01.24.04 Public Participation
There were no members of the public present

01.24.05 Clerk's Report and actions from previous meeting

NO	ACTION	To be Actioned by	Update
Nov23.01	FoHS project - RF to contact GWR once design plan is finalised and dates established	RF	completed
Nov23.02	CoM nomination – Clerk to respond to CoM	CF	completed
Nov23.03	Planning – Clerk to submit objection to 23/03017/F	CF	completed
Nov23.04	SSE spending <i>Trees/hedge</i> - PW will contact the Burser of Corpus Christi to discuss <i>Dog bin in Market Square</i> – Clerk to follow up <i>White Gates</i> – RF to discuss costs with Dave Catling <i>Information Board</i> - MB-C to scan in map/picture <i>Benches</i> - All to look at W3W locations <i>Baby swings in playground</i> - MC to research <i>KGF side gates</i> - RF to research <i>KGF tractor attachment</i> - Clerk to suggest CoM apply for LHPC grant	PW CF RF MB-C ALL MC RF CF	completed
Nov23.05	Clerk to find out date of submission of precept figures to CDC		Completed submission 19.1.24 acceptable

01.24.06 Finance

- The Precept demand was discussed and approved. **CF to submit demand figure of £9200.00 to CDC**
- The quarterly report was received and approved
- The following accounts were approved for payment:

Payee	Detail	Amount	VAT	Notes
TP Jones	payroll TPJ/P1598	60.40	10.06	
Cathy Fleet	Clk sal Dec	328.69		£279.33 paid by S/O therefore
£49.36 to be paid. S/O to be amended				

HMRC	PAYE	308.49	
Cathy Fleet	Clk Sal Jan	328.89	to be paid by S/O

01.24.07 Reports from County/District Councillors – this item was moved up the agenda
Cllr Nigel Simpson reported:
New Chief Exec – Gordon Stewart in post. Comes from private sector – last role Cancer Research UK. NS reported that most parishes are increasing by 3-4% precept. New director of children services due to one special school getting bad Ofsted report. NS meeting Ian Boll on Monday – will get update re meeting with Ian & Dorchester regarding the lack of planning enforcement. NS meeting Dorchester on 29th looking at how neighbouring villages benefit from development, e.g. delivering what was promised and interacting with villages.

01.24.08 Meetings
No meetings had been attended.

01.24.09 Planning – The following planning documents had been received:

23/03019/F 20 Bromeswell Close - **APPROVED**
23/03538/TCA_5 NOI treework – Felling of Beech Tree north of Station Road
23/03006/TCA Nol treework 1A Station Road
23/03224/Q56 Firtree Farm, Kirtlington Road – Change of Use from agricultural to Residential

Matters Arising

- **Asset of Community Value.** RF had a conversation with David Dare (Lessee of The Bell) - It was agreed to register as Community Asset. **RF to progress**
- **Station bridge retaining wall project.** Steels being delivered this week to RF . Will be done 19-23rd Feb. CRT providing labour.
- **Verge Damage.** Mill Lane & Freehold Street deteriorating – reported on FMS 2 missing bollards 3 need replacing. Verge on the Lane . SSE will make good any damage caused by recent works and PC will inspect - **RF to contact project manager for SSE requesting sweeper.**
- **Market Square Oak.** Request to register for TPO. James Law has done background work and will submit application. All in agreement .
- **20mph Speed Limits.** **RF will submit freedom of info request asking why it was 20 and now reverted to 30 .**
- **MCNP.** The Summary NP was circulated. On-line questionnaire to be completed. Presentation by Martin Lipson on 15th Feb.
- **Playground. Babyseat – proposal to replace a teenage swing with a babyseat. Spend of up to £400 agreed. Check for kitemark and order**
- **Parish Survey Results.** - An analysis of the survey had been circulated. NS suggested getting a strategy from CRT regarding maintenance of the towpaths as some stretches are in poor condition. NS will give contact details for CRT to RF. Phone connectivity was an issue for many people. No support for signage and street lighting. Traffic is a big concern. Speedwatch scheme was supported. Environmental issues and sewage/flooding is of concern. Dog fouling is an issue and a new bin is required in Market Square and possibly another additional one. Communications – Valley News was the most popular, along with flyers, newsletters and facebook. **Clerk to put document on website and facebook**
- **Parish Information Boards. Next meeting**

Dates for 2024 - 3rd Thursday of the month

15th February , 21st March, 18th April, 16th May , 20th June , 18th July, 15th August, 19th September ,
17th October, 21st November , 19th December

Signed Ric Fowles (Chair) Date

ACTION LIST SUMMARY

NO	ACTION	To be Actioned by :	Update
Jan24.01	Precept - Clerk to submit demand figure of £9200.00 to CDC	CF	Completed
Jan24.02	Asset of Community Value – RF to progress application for The Bell	RF	
Jan24.03	Verge Damage - RF to contact project manager for SSE requesting sweeper throughout the village.	RF	
Jan24.04	Parish Survey - Clerk to put document on website and facebook	CF	completed